



COMPETITION APPLICATION FORM

Academic Master's Programs

ACADEMIC YEAR 2019-20

Print-out each page of this form. Please write clearly or type your answers to all questions in capital letters.
ALL ITEMS ARE COMPULSORY.

Completed application form must be uploaded in the competition portal.

For assistance please contact competitions@domuacademy.it

THE UNDERSIGNED

First name

Surname

Date of birth Place of birth

Country Nationality.....

Gender F () M ()

Permanent address.....

Town Zip code

Country

Mobile phone number (including country and any other code)

Email address

Address for correspondance (if different from permanent address).....

.....

Town Zip code

Country

COLLEGES, UNIVERSITIES ATTENDED

School name

Location.....

Date entered Date departed

Graduation date

Degree/qualification (BA, BS, BC, BFA, BE,...)

SECONDARY SCHOOL DIPLOMA

High school name.....

Location.....

Date entered Date departed

Educational System to which secondary school diploma belongs to (ex. IGCSE, IB, ABITUR,...)

In case the diploma does not have a specific name, please specify the country where the diploma was issued.

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LANGUAGES

PLEASE PROVIDE THE INFORMATION ABOUT THE ENGLISH LANGUAGE CERTIFICATE YOU HAVE (THIS SECTION IS COMPULSORY):

Type of Certificate

Score/grade.....

Date of test.....

IF YOU DO NOT HAVE YET OBTAINED YOUR ENGLISH LANGUAGE CERTIFICATE, PLEASE INDICATE (THIS SECTION IS COMPULSORY):

Type of Certificate

Expected test date.....

Expected test result date.....

Please enclose copy of the certificate showing your English language ability.

Entry language requirements: **IELTS 5.0** Academic or recognized equivalent certificate (see section F, page 4).

DECLARES

To have fully read, understood and accepted the admission regulation and conditions specified in the attached "General information" and "General conditions" sheets.

I certify that this application form is accurate and complete to the best of my knowledge.

SIGNATURE

DATE

GENERAL INFORMATION

A. AUDIENCE

General entry requirements include:

- Holding a first level academic degree (Bachelor's degree or Academic Diploma) in fields related to the selected study program
- Certificate of English language (IELTS 5.0 Academic on entry –see section G page 7)

The evaluation of an application is based on the positive assessment of both the Program Leader and Admission Committee who will evaluate whether the degree and the technical skills corresponds to requirements, and will identify possible educational credits or debts.

Master's Programs are open also to students with not related degrees or diplomas, if the applicant is motivated by a research interest towards the programs' topics.

Participants not holding a first level Bachelor's Degree/Academic Diploma will not earn the Academic Master's Degree and the educational credits, but will receive a Domus Academy diploma (not recognized by MIUR, Italian Ministry of Education University Research) on successfully completing the program.

B. ADMISSION PROCESS

Within 7 days from the application submission, Domus Academy Admissions Office will inform the candidates about the acceptance and, in case of positive feedback, will send the Admission Package to the students. The admission will stay conditional until the **declaration of value** and the required **language certificate** are submitted to the school.

C. ACADEMIC MASTER'S DEGREE

In order to receive an Academic Master's Degree recognized by the Italian Ministry of Education (MIUR), students of the relevant Master Program have to be enrolled in NABA (Nuova Accademia di Belle Arti). Upon receipt of the required documents – please see section F-, the Admissions Office will proceed according to the necessary administrative steps.

NABA is a non-state institution belonging to the Italian Ministry of Education, University and Research (MIUR). The Academic Master's Programs lead to the attainment of legally recognised degrees and to the achievement of educational credits that will allow students to continue their studies in Academies and Universities in Italy and abroad.

D. IMPORTANT INFORMATION

- Application dossiers will be taken into consideration only if complete and received within the established deadline.
- Programs will start only upon the attainment of a minimum number of enrolled students. In case the selected program will not start, Domus Academy will inform students within one month prior to program beginning.
- The present application form shall be considered read and approved in all its parts by the signature on **page 3 and 5**.

E. ITALIAN MINISTRY OF EDUCATION, UNIVERSITY AND RESEARCH: ENTRY REQUIREMENTS

Students holding a non-Italian Bachelor's Degree shall contact the Italian Embassy or Consulate in the country where the degree was issued in order to ask for the so called "perfezionamento documenti", consisting in:

- a. Legalization and translation into Italian – made by a certified translator – of the student's Bachelor's Degree.
- b. Legalization and translation into Italian – made by a certified translator – of the student's Academic Transcripts.
- c. "Dichiarazione di valore in loco" (Declaration of Value) of the student's Bachelor's Degree. The "Dichiarazione di valore in loco" is the document attesting that the study qualification obtained by the student is valid to study at Italian Universities or Academies.

For a complete list of Italian representative authorities worldwide please see:
<https://www.esteri.it/mae/it/ministero/laretediplomatica/>

The legalized and translated documents, as well as the "Dichiarazione di valore in loco" will be issued directly to you. Please make sure you submit them to Domus Academy Admissions Office as soon as available and anyway not later than the course beginning.

In fact, enrolment to the Academic Master's Programs will be confirmed only after having submitted the hardcopy of the Declaration of Value and legalized translations as well as the requested language certificate.

F. ENGLISH LANGUAGE CERTIFICATE

The English language requirement is IELTS 5.0 Academic or recognised equivalent certificate to be submitted **within one month before the beginning of the Master program**. The certificate **should not be older than 2 years**.

Please find here below the equivalents accepted by Domus Academy:

Cambridge English: FIRST (FCE)	C or 154 (from January 2015)
Cambridge English: Preliminary (PET)	Distinction or 160 (from January 2015)
Cambridge English: Business Vantage / BEC V	C or 154 (from January 2015)
Cambridge English: Business Preliminary / BEC P	Distinction or 160 (from January 2015)
TOEFL paper	494 - 510
TOEFL computer	173 - 180
TOEFL internet	59 - 64
Trinity College Certificate	Integrated Skills in English (ISE level I - all 4 skills)
PTE Academic	36 - 42
TEEP	5
BULATS	40 - 59 (all 4 skills should be passed: listening, reading, speaking, writing)
TOEIC (provided that student passes all parts)	Listening and reading: score 600; Speaking: score 140; Writing: score 140

The following cases are exempt from the language testing:

-Mother tongue students (prior check with the Admission Office)

-Bachelor's Degree programs run in English (graduation date within two years prior the Master's Program beginning). Please provide an **official University Certificate** stating that English was the official and only medium of instruction (prior check with the Admission Office).

IMPORTANT: the official admission to Domus Academy programs is conditional to the actual achievement of the requested level of English language. Domus Academy reserves the right to check it through an internal language test when necessary.

GENERAL CONDITIONS

TUITION FEE AND PAYMENT CONDITIONS

The tuition fee for the one-year Academic Master's Programs is:

Euro 19.900 (full fee, including pre-enrolment and tuition) for EU and EFTA* citizens to be paid as follows:		
Payment	Deadline	Description
Euro 3.000	within official deadline provided in the admission letter	pre-enrolment fee
Euro 16.900	within one week before Program beginning	balance of the tuition fee
Euro 28.600 (full fee, including pre-enrolment and tuition) for non EU citizens to be paid as follows:		
Payment	Deadline	Description
Euro 3.000	within official deadline provided in the admission letter	pre-enrolment fee
Euro 25.600	within one week before Program beginning	balance of the tuition fee
Euro 540 Graduation Thesis Fee		

The Graduation Thesis Fee is to be paid within one week before Program beginning by student meeting the relevant entry requirements (see section E of the general information) and interested in applying for the Academic Master (60 ECTS) awarded by NABA.

* EFTA: European Free Trade Association includes Iceland, Liechtenstein, Norway and Switzerland which are part of the Schengen Area