

ADMISSION AND ENROLLMENT PROCESS

TO BECOME A STUDENT OF DOMUS ACADEMY ACADEMIC MASTER PROGRAMS

APPLICATION



- Application form
- Curriculum vitae / Resume
- Copy of passport
- Copy of Bachelor Degree / Academic Diploma (in English language)
- Academic transcript of previous studies, translated into English, listing subjects
- and exams, with corresponding number of hours/credits
- Portfolio of projects
- IELTS 5.0 Academic
- Application fee of €100

WHEN

Not later than July 28, 2016

ADMISSION



Admission Package (It includes: acceptance letter, enrollment form, housing information) sent by email and by express courier

WHEN

1 week after application

ENROLMENT



- Confirm place by returning the Enrollment Form filled in and signed
- Confirm place by paying the Pre-Enrolment Fee (€ 3.000)

WHEN

30 days after admission

MATRICULATION



- Submit Declaration of Value of the Bachelor Degree and legalized translation of your Bachelor Degree and Academic transcripts
- Pay balance of the Tuition Fee

WHEN

By course beginning

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ITALIAN EMBASSY/CONSULATE STEPS

DECLARATION OF VALUE

- The Italian Embassy of reference is the one located in the country whose educational system the degree refers to.
- Get the legalization and translation of your Bachelor Degree and Academic transcripts.
- Get the Declaration of Value of the Bachelor Degree.

WHEN

Anytime between admission and course beginning

STUDY VISA (NON EU PASSPORT HOLDERS ONLY)

- The Italian Embassy of reference is the one located in the place where you live.
- First you shall pay the pre-enrollment fee (€ 3.000) and return the Enrollment form filled in and signed to the Admissions Office.
- Accordingly the Admissions Office will send you the official stamped enrollment certificate that you will need to apply for the study visa, by express courier.

WHEN

At least 3 weeks before your arrival

PERMIT OF STAY (NON EU PASSPORT HOLDERS ONLY)

- The application for a Permit of Stay (Permesso di Soggiorno) is to be requested through the Italian Post Office within 8 days from the arrival in Italy.
- Domus Academy Students Service Office will help you fill in the files and collect all requested documents.

WHEN

Within 8 days from your arrival in Italy