

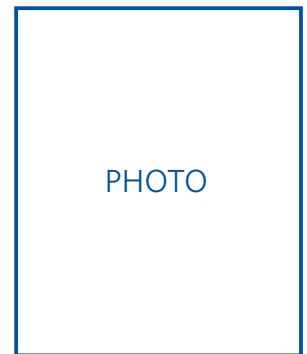


PRE-MASTER'S PROGRAM APPLICATION FORM

FALL 2017 - SPRING 2018

Applicant's contact details

(Please fill out in block capital letter and note that all the fields are mandatory)



Last Name

First Name

Gender Male Female

Birth date (dd/mm/yy)

Place of birth

City Country

Nationality

Postal Address

City Zip Code Country

Home phone number
Intl.code area code number

Mobile phone number
Intl.code area code number

Email address

Alternative email address

(Bachelor) Degree/ Academic Diploma information & University / College information

School name

Location

Date entered

Date departed

Graduation date

Thesis title

Degree Qualification

(BA, BS, BC, ...)

High School information & Educational System information

High School name

Location

Date entered

Date departed

Educational System to which secondary school diploma belongs to (ex. IGCSE, IB, ABITUR,...)

(in case the diploma does not have a specific name, please specify the country where the diploma was issued)

.....

I require to be admitted to the **PRE - MASTER'S PROGRAM**

which will be held from

August 30, 2017 to December 20, 2017

April 4, 2018 to July 27, 2018

I am attaching the following documents:

- the present application form
- curriculum vitae/resume
- motivation statement
- portfolio of projects (warmly recommended for the Masters in Fashion Design, Fashion Styling, Product Design, Interaction Design, Interior Design, Visual Brand, Urban Vision, Information Design)
- Copy of passport
- Certificate of English language: minimum entry level requirement IELTS 4.0 (*)
- Copy of Bachelor Degree/Academic diploma in English language
- Academic transcript of previous studies in English language
(listing subjects and exams, with corresponding number of hours/credits and short description of each subject's program)
- Receipt of application fee payment (100 EUR)

(*) While attending the Pre-Master's Program, you can improve your English. You must score 4.0 or higher on the IELTS exam to begin the Intensive English course, which is 3 modules of 3 weeks each for 3, 6, or 9 weeks. Each module is 30 hrs in classroom and 60 hrs online for 3, 6, or 9 weeks. Each 3-week segment can improve your English by 0.5 IELTS points. You must score 5.0 for entry into Domus Academy and NABA post graduate programs.

I am interested in taking the English Course offered by Domus Academy:

- Yes No

In case you are not able to submit the requested English language certificate equal to IELTS 4.0 (because you will not have it by the course beginning or your certificate is older than 2 years), Domus Academy reserves the right to check it through an internal language test (via Skype) when necessary.

Please notice that the admission to the Pre-Master's program is conditional to the actual achievement of the requested level of English language. If your level proves to be too low to attend classes, you won't be able to participate in the program.

I am interested in applying to the following 1-year Academic Master Program / 2-year Master of Arts Degree Program after the successful completion of the Pre-Master's Program:



Academic Master in Fashion Design	
Academic Master in Fashion Management	
Academic Master in Fashion Styling & Visual Merchandising	
Academic Master in Product Design	
Academic Master in Interaction Design	
Academic Master in Interior & Living Design	
Academic Master in Visual Brand Design	
Academic Master in Luxury Brand Management	
Academic Master in Business Design	
Academic Master in Urban Vision & Architectural Design	
Academic Master in Service Design	
Academic Master in Information Design	

Master of Arts in Design - Specialization in Interior Design	
Master of Arts in Design - Specialization in Product Design	
Master of Arts in Fashion and Textile Design	
Master of Arts in Communication Design*	
Master of Arts in Visual Arts and Curatorial Studies *	
Academic Master in Photography and Visual Design*	
Academic Master in Creative Advertising	
Contemporary Art Markets*	

* Programs run in Italian Language

I hereby declare that i have fully read, understood and accepted the information and conditions specified in Admission Terms & Conditions and General Conditions, and that this application is accurate and complete to the best of my knowledge.

INFORMATION IN ACCORDANCE WITH THE ITALIAN PERSONAL DATA PROTECTION ACT: LEGISLATIVE DECREE 196/03

Under the Legislative Decree 196/03, we hereby inform you that the processing of personal data will be based on the principles of correctness, lawfulness and transparency. The personal data provided will also be registered and electronically stored by NABA.

NABA adopts appropriate security, logical and physical procedures to ensure adequate data protection. Furthermore, the data may be communicated by means and procedures strictly necessary to fulfil the obligations related to the Academy's activity and in particular to:

- Fulfil the contractual and legal obligations towards the person concerned.
- Carry out the necessary formalities to undertake and to continue a relationship with the Academy.
- Handle the collection and payments arising from the contracts.
- Allow third parties to carry out technical and organizational tasks.

You have the right to know the origin and the use of your personal data in our possession. You also have the right to update, integrate, or cancel your data or you can have your data blocked or deny their processing; in this respect, you may contact the person in charge of processing your personal data: NABA - Via Darwin, 20 - 20143 Milan; email - privacy@laureatedesign.it

Date _____ Signature _____

Mail completed application form to:
C.A. International Admissions Office
NABA & Domus Academy
Via C. Darwin, 20 - 20143 Milano - Italy

Or email to:
admissions@domusacademy.it

PRE-MASTER'S PROGRAM

ADMISSION TERMS & CONDITIONS

Audience

Students willing to undertake a post-graduate level course (Academic Master Programs and Master of Arts Degree Programs) and looking at raising their level in order to fully match the entry requirements of the NABA and Domus Academy post graduate programs.

The program is created for graduates who have at least three years of university-level study. It will give candidates the foundational understanding of design that is required for entry into the Domus Academy and NABA master's level programs. It will also give the valuable opportunity to construct a professional portfolio under the guidance of mentors who are experts in the field.

Application deadline

The Pre-Master's Program has limited number of places. The places will be assigned on a first come-first accepted basis. The deadline for submitting an application is one month prior course beginning.

Admission requirements

Applicants wishing to enrol in the Pre-Master's Program shall meet the entry requirements outlined below:

- At least 15 years of previous education
- Holding a first level academic degree (Bachelor degree or academic diploma)
- Certificate of English language: minimum entry level requirement IELTS 4.0

If any of the above mentioned condition is not met, you will not be accepted into the Pre-Master's Program.

Admission to the Academic Master Programs and Master of Arts Degree Programs of both NABA and Domus Academy is conditional to meeting the specific admissions requirements of both typologies of postgraduate programs.

Admission procedure

The evaluation of an application is based on the positive assessment of the Course Leader and Admission Committee who will evaluate whether the degree and the technical skills corresponds to requirements.

Within 7 days from the application submission, the Admissions Office will inform the candidate about the acceptance and, in case of positive feedback, will send the official acceptance offer to the student. The admission will stay conditional until the language certificate is submitted to the school.

Continuation to Domus Academy and NABA Postgraduate Programs

Students who choose to continue their education in one of Domus Academy or NABA Postgraduate Courses will go through a final assessment. A positive assessment will guarantee the access in the chosen postgraduate program. The Faculty will in fact check the actual achievement of the learning outcomes.

Application Fee, Tuition fee and payment conditions

In order to apply and be considered for admission to the PRE-MASTER'S PROGRAM, candidates shall pay an application fee of 100 EUR.

The tuition fee for the PRE-MASTER'S PROGRAM is Euro 7.500 to be paid as follows:

Payment	Deadline	Description
3,000.00 EUR	within two weeks from the admission date	pre-enrolment fee
4,500.00 EUR	by course beginning	balance of tuition fee

Fees can be settled:

Pay by **Bank Transfer**

Account holder: NUOVA ACCADEMIA SRL, Via C. Darwin 20, 20143 Milano, Italy

Bank name and agency: Banco Popolare Società Cooperativa - Milano Ag 10 - Via Ariosto 1/A, 20145 Milano

International bank details: SWIFT code: BAPPIT22 IBAN code: IT36U0503401610000000000251

Reason for payment: Please clearly specify name of student/program chosen

Please note that all bank, credit card and third party charges have to be covered by the applicant.

Pay by **flywire**

Domus Academy has partnered with flywire in order to streamline the process of international payments.

Flywire allows you to pay securely from any country and any bank, generally in your home currency.

By making your payment with flywire you can

- Track your payments from start to finish
- Save on bank fees anche exchange rates
- Contact their multilingual customer support team with any questions, day or night

To get started, click or go to: www.flywire.com/pay/domusacademy to begin the payment process.

VISA & Legal Documents

A passport with a validity that exceeds intended stay by at least 3 months and a student visa are necessary upon departure and in order to be enrolled. All non EU citizens must obtain a student visa.

We will provide an enrolment certificate (upon payment of the pre-enrolment fee) in order for you to obtain a visa from your local Italian Consulate/Embassy. Please note that the visa application and issuing process may take a few weeks, so consider applying for a visa well in advance. Please note that applying for a visa in time is your responsibility. For specific information on Visas please refer to the website:

<http://www.esteri.it/MAE/IT/Ministero/Servizi/Italiani/Rappresentanze/>

GENERAL CONDITION

The General Condition here below apply to all programs delivered by DOMUS ACADEMY and awarded by Nuova Accademia Srl (NABA).

1. In accordance with the article 54, 1st paragraph of the Consumer Code: for signed contracts, contractual proposals of registration at distance, and for any contract negotiated outside the site of "Nuova Accademia" (NABA), it is recognized to the student the right to withdraw from the contract without the risk of incurring in any extra expenditure and without the payment of any penalty, within fifteen working days from the conclusion of the contract. The student willing to withdraw shall send a written notification containing name and surname, the address of the student, date and place, student's signature; it will be considered termination date, the date when the written notification will be received. The written notification shall be addressed to: Nuova Accademia Srl - Via C. Darwin 20, 20143 Milano (MI).

2. If a student withdraws from the contract lawfully, he/she has the right to get a refund of all the payments made order to NABA, included the delivery costs of the enrollment fee, without undue delay, within and in any event not later than fourteen days from the day on which NABA is informed of the student's decision and has recognized the legitimacy of withdrawal. NABA will carry out such reimbursement using the same means of payment the student used for the initial transaction, unless he/she has expressly agreed otherwise and provided that the student shall not incur any costs as a result of such reimbursement.

3. NABA will activate courses only if a minimum of participants will enrol. If a minimum of participants will not be achieved, the course will not take place. NABA will promptly communicate to the student if a course will be run or not. NABA will inform students at least 30 days prior the beginning of the course whether it will not be run. In such event, NABA will refund the students in the shortest possible term. NABA is exempted by any extra costs incurred by students (i.e. travel, food, accommodation...) for the enrolment and admission process.

4. NABA reserves the right (up to 30 days before beginning of program) to:

- Cancel a course
- Change a course
- Change location of classes

If a student withdraws up to 1 day before the beginning of the program, the student has the right to get a refund of the tuition fee. Refund is not available for the pre-enrollment fee.

However the student will be given the opportunity to defer his/her participation to a future intake of the Pre- Master's Program. This option is valid only for a deferral to the first available Pre-Master's Program. The pre-enrollment fee will be deducted from the total fee.

5. Enrolment to a course, together with the payment of the required enrolment fee, creates a binding agreement to follow the course and to pay the full fees. NABA reserves the right (excepting what's stated on paragraphs 1-2-3) to dismiss or expel a student at any time for non-payment of fees or any other due amount, failure to meet the ongoing attendance requirement, late commencement of study and/or withdrawal from courses commenced under any circumstances (personal reason, health problem, family related problem...). No refunds will be granted to the student (including any prepaid fees or deposits) dismissed under this paragraph.

Fees will be refunded only if visa is rejected and the student sends a rejection declaration issued by the Italian Embassy or Consulate. The application fee is not refundable for any reason.

6. NABA reserves the right to use its discretion to determine number of courses and type of courses yearly set up for each program. NABA guarantees to enrolled students the minimum courses required to obtain the diploma as defined by MIUR (Ministry of Education, University and Research) or any other present normative.

7. Subjects may change for academic purposes or for Ministerial reasons related to the AFAM reform system (AFAM is the system of "Alta Formazione Artistica e Musicale", including all public and private Fine Arts and Music Academies recognized by the Ministry itself).

8. Classes will take place according to what is foreseen in the yearly academic calendar.

9. Students have the right to change their enrollment intake (and master program) within 15 days from the beginning of the course. If students want to request an intake review, they will have to submit a formal application form and pay a fixed amount of €250,00. Upon the prior authorization of the Direction Board, students are allowed to be transferred only to the intake following the one of their first enrollment application

10. NABA guarantees to students access to educational areas for all the duration of classes as foreseen for the academic year, and for the number of hours necessary to complete the program. Further access to didactic structures is subject to didactic scheduling needs and logistic availability.

11. NABA shall not be liable for any failure or delay in the performance, in whole or part, of any of our obligations arising from or attributable to acts, events, omissions or accidents beyond or reasonable control including, but not limited, to strikes, lockouts or other industrial disputes (involving our workforce or the workforce of any other party), act of god, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulations or direction, accident breakdown of plant or machinery, fire, flood, storm, pandemics, epidemics or other outbreaks of disease or infection in the public supply of electricity, heating, lighting, air conditioning or telecommunications equipment.

12. Each and every Intellectual Property Rights that will result from the creative and inventive activities related to the projects that will be carried out by individual students or groups of students, within an educational project, under the guidance of NABA 's teachers

and / or directors, and any and all materials created, designed and carried out by students during the academic activity (i.e. essays, researches, sketches/drawings, models, presentations) will be exclusive property and ownership of NABA and will be for free and out righted remised to NABA. NABA will hold each and every right for taking advantage of the material and use it for economic purposes. Moreover, NABA will also have the right to use the material for any and all purposes such advertisements, promotion, internal policy, information, didactic research, educational projects etc... (These are not exhaustive examples). Consequently, NABA will hold each and every right to register the Intellectual Property Rights and copyrights in national, European and international registers, without prejudice to the student right to be recognized as author.

13. Enrolment fee and tuition fee do not include photocopies, lecture notes, colour printings, materials to be used for all project workshops, computer rendering of the final thesis as well as participation in competitions and exhibitions.

14. Students are expected to conduct themselves at all times in a manner which demonstrates respect for NABA and its staff, fellow students / delegates and property. Breaches of the Student Code of Conduct can amount to gross misconduct, which may lead to expulsion from study (without refund) and refund for damage property.

15. NABA reserves the right to seek compensation for any damages incurred by the student to the premises and equipment. The student is required to use them correctly and to respect the cleanliness of the premises and areas of common use.

16. It is forbidden to bring dogs and other animals on NABA campus.

17. NABA is not responsible under any condition for any object lost or property left unattended in the Academy structures.

18. Any controversy falls within the competence of the Milan legal court.

Milan _____

Student signature _____

Please refer to art.13 of the Italian legislative decree 196/2003 for the personal data processing, in accordance with the terms of the current legislation. The applicant can contact Nuova Accademia Srl concerning the data processing procedures email - privacy@laureatedesign.it

I hereby declare that I read , in addition to the information about the course chosen by the student, articles 1) and 2) referring to information and instructions about the right of withdrawal , the effects of withdrawal and the procedures to exercise such right.

Following art. 1341 e 1342 c.c. I declare to have read and approved articles: 3) Non activation of the course 4) Cancellation and/or changement of the Course and its location 5) Obligation to pay fees, contribution to didactics, tuition fee 6) NABA's right to use its discretion to determine number of courses 9) Intake's change 11) NABA's exoneration from liability 12) NABA intellectual property rights 13) Costs excluded from the fees, rates and contributions 17) NABA's exoneration from liability in case of loss and misplacement of student's personal effects 18) Milan legal court

Student signature _____

Administration Office Signature (Acceptance of the application form)